



Province of the
EASTERN CAPE
EDUCATION

2024 EMPLOYEE BURSARY

ADVERT



Human Resource Development (HRD)

Steve Vukile Tshwete Complex
Zone 6 Zwelitsha, 5608
Private Bag X0032
Bhisho 5608





EASTERN CAPE DEPARTMENT OF EDUCATION BURSARIES FOR THE 2024 ACADEMIC YEAR

The Eastern Cape Department of Education is inviting all its Employees who are interested in furthering their Studies in various Scarce and Critical Skills to apply for bursary opportunities that are offered as follows:

PROGRAMME 1

SMS

RESPONSIBILITY	AREAS
Oversight responsibility	<ul style="list-style-type: none"> Leadership Management Monitoring & Evaluation Research Risk Management
Director, Chief Director & Deputy Director General	<ul style="list-style-type: none"> Public Administration/Management or Performance Management Making Performance my Responsibility Deepening Evaluations in Government Coaching for Leadership Development

CHIEF DIRECTORATE: Human Resource Management & Development		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND, B. Tech/Advanced Diploma, Honours & Masters	<ul style="list-style-type: none"> Human Resource Management Public Management/ Administration Human Resource Development Management of Training
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Employee Relations & Wellness Services		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma, Honours & Masters	<ul style="list-style-type: none"> Labour Relations Public Relations Industrial Psychology Public Management Labour Law Health and Safety
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Management Accounting		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> B. Com Accounting Financial Management Public Management Accountancy Logistics
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	



- Supply Chain Management
- Transport Economics

CHIEF DIRECTORATE: Supply Chain Management		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTOR	ND; B. Tech/Advanced Diploma, Honours & Masters	<ul style="list-style-type: none"> • B. Com Accounting • Financial Management • Logistics • Supply Chain Management • Road Transport Management • Public Management • Public Administration
ASSISTANT DIRECTOR		
OTHER OFFICE BASED EMPLOYEES		

CHIEF DIRECTORATE: Corporate Strategy Management		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> • Information System • Information Technology (Networking, Security, ICT Management & Engineering) • IT/ Software Development • Industrial Psychology • Public Management • Risk Management • Strategic Management • IT/Programming
ASSISTANT DIRECTORA		
OTHER OFFICE BASED EMPLOYEES		

CHIEF DIRECTORATE: Physical Resource Management		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> • Electrical Engineering • Mechanical Engineering • Civil Engineering • Public Management
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES		

CHIEF DIRECTORATE: Communication and Stakeholders Management		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> • Journalism • Events Management/Hospitality • Public Management • Graphic Design • Photography
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES		

CHIEF DIRECTORATE: Internal Audit		
TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/advanced Diploma;	<ul style="list-style-type: none"> • Internal Audit



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EASTERN CAPE
ASSISTANT DIRECTORS
OTHER OFFICE BASED
EMPLOYEES

Honours & Masters
ND; B. Tech/Advanced Diploma;
Honours & Masters

- Financial Information System
- Public Management

CHIEF DIRECTORATE: Financial Accounting

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTOR	ND; B. Tech/Advanced Diploma, Honours & Masters	<ul style="list-style-type: none"> • B. Com Accounting • Financial Management • Accountancy • Public Management
ASSISTANT DIRECTOR		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Exams & Assessment

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS CES	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> • Text Editing and Document Design • Public Management/ Administration • Records Management • Office Management and Technology
ASSISTANT DIRECTORS DCES		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Institutional Operations Management

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTOR	ND; B. Tech/ Advanced diploma; Honours & Masters	<ul style="list-style-type: none"> • Monitoring & Evaluation • Materials Development • Office Management and Technology • Public Management/ Administration.
ASSISTANT DIRECTOR		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Resourcing and School Administration

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> • Asset Management/ Planning • Strategic Management • Records Management • Office Management and Technology • Public Management/ Administration
ASSISTANT DIRECTOR		
OTHER OFFICE BASED EMPLOYEES	ND; B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: District Coordination & Institutional Attainment - Cluster A & B

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	ND; B. Tech/Advanced Diploma; Honours & Masters	<ul style="list-style-type: none"> • Records Management



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EASTERN CAPE
EDUCATION
ASSISTANT DIRECTORS
OTHER OFFICE BASED
EMPLOYEES

ND; B. Tech/Advanced
Diploma; Honours & Masters

- Public Management
- Strategic Management
- Monitoring & Evaluation

CHIEF DIRECTORATE: Teacher Development and Learnership

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	Honours & Masters	<ul style="list-style-type: none"> • Leadership and Management • Records Management • Public Management • Strategic Management • Monitoring & Evaluation
ASSISTANT DIRECTOR		
OTHER OFFICE BASED EMPLOYEES	B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Learner Support & Social Support Services

TARGET	QUALIFICATION	AREAS
DEPUTY DIRECTORS	Honours & Masters	<ul style="list-style-type: none"> • Psychology • Social Worker • Public Administration/ Management
ASSISTANT DIRECTORS		
OTHER OFFICE BASED EMPLOYEES	B. Tech/Advanced Diploma; Honours & Masters	

CHIEF DIRECTORATE: Curriculum Management

TARGET	QUALIFICATION	AREAS
CES	Honours & Masters	<ul style="list-style-type: none"> • Monitoring & Evaluation • Materials Development • Office Management and Technology • Public Management/ Administration
DCES		
SES	B. Tech/Advanced Diploma; Honours & Master	
OTHER OFFICE BASED EMPLOYEES	ND, B. Tech/Advanced Diploma; Honours & Master	<ul style="list-style-type: none"> • Public Management/ Administration • Records Management • Office Management and Technology

CHIEF DIRECTORATE: Executive Support and Special Programmes

TARGET	QUALIFICATION	AREAS
Deputy Directors	Honours & Masters	<ul style="list-style-type: none"> • Office Management and Technology • Office Administration • Public Management
Assistant Director		
Other Office Based Employees	B. Tech/Advanced Diploma; Honours & Masters	



PROGRAMME 2

School Based Employees

TARGET	QUALIFICATION	AREAS
SMT	<ul style="list-style-type: none"> Advanced Diploma/ Honours & Maters 	<ul style="list-style-type: none"> Leadership Management Financial Management
School Based Educators	<ul style="list-style-type: none"> Honours & Masters 	<ul style="list-style-type: none"> Teaching Subjects
Protected Temporal and displaced Educators	<ul style="list-style-type: none"> PGCE B Ed 	<ul style="list-style-type: none"> Teaching Subjects
School Based Admin Clerks	<ul style="list-style-type: none"> B. Tech/Advanced Diploma; Honours & Masters 	<ul style="list-style-type: none"> Public Management/ Administration Records Management Office Management and Technology Financial Management

PROGRAMME 4

TARGET	AREAS
School Based Educators	<ul style="list-style-type: none"> Autism Neurodevelopmental Studies Brail ICT Training
School Based Clerks	<ul style="list-style-type: none"> Monitoring & Evaluation Materials Development Public Management/ Administration Office Management and Technology Financial Management

PROGRAMME 5:

TARGET	AREAS
ECD Practitioners	B. Ed Foundation Phase

PROGRAMME 7

TARGET	QUALIFICATION	AREAS
CES	Honours & Masters	<ul style="list-style-type: none"> Monitoring & Evaluation Materials Development Office Management and Technology Public Management/
DCES		
SES	B. Tech /Advanced Diploma; Honours & Master	



Province of the Other Office Based Employees	D, B. Tech/Advanced Diploma; Honours & Master	Administration
		<ul style="list-style-type: none"> Public Management/ Administration Records Management Office Management and Technology

CRITERIA FOR EMPLOYEES:

- Applicants must be permanently employed by the Eastern Cape Department of Education.
- Applicants must meet minimum requirements from the University.
- Applicants must apply for themselves in any Public Institution of choice.
- Employees to apply for qualification that are in line with their field of work.

CERTIFIED COPIES OF THE FOLOWING DOCUMENTS MUST BE ACCOMPANYING ALL APPLICATION FORMS:

- Proof of Admission from the University.
- Certified Most recent Academic Records with the Qualification certificate.
- Certified Grade 12 Certificate.
- Certified South African Identity Document.
- Certified Copy of Proof of Residence.
- Proof of Employment from Director/Principal (Permanent Employees)

District Quata for 2024

District	Office Based Employees	School Based Educators	School Based Admin
Alfred Nzo East	6	35	15
Alfred Nzo West	13	51	22
Amathole East	18	47	20
Amathole West	0	27	11
Buffalo City Metro	22	59	25
Chris Hani East	15	36	16
Chris Hani West	21	33	14
Joe Gqabi	8	30	13
Nelson Mandela Bay	18	87	37
OR Tambo Coastal	16	86	37
OR Tambo Inland	16	57	24



Sarah Baartman Head Office	13	17	7
EASTERN CAPE EDUCATION	19	0	0
Total	185	564	242

Applications are obtainable from all 12 Districts throughout the Eastern Cape Province including Head Office (HRD Office) or can be downloaded from the ECDoE website (www.ecdoe.gov.za)

For enquiries, please contact the following contact persons:

DISTRICT	CONTACT PERSON	DITRICT OFFICE ADDRESS
Alfred Nzo East	Miss B Nonjovu 079 251 5666	Department of Education, Old Bizana Village Building, next to Total Garage
Alfred Nzo West	Mr. Lwazi Myolwa 083 374 4126 Miss S Mabetshe 066 595 5214	Erf 391 Sopha Road HRD Office Department of Education Mount Frere, 5090
Amathole East	Miss Z Ntshongo 073 229 0182	Mission Location, Butterworth Training College, Dept. of Education, Butterworth, 4960
Amathole West	Miss T Hobongwana 065 928 6592 Mr. Masixole Ngwevela 078 584 6268	Healdtown Road Cape College Building Fort Beaufort, 5720
Buffalo City Metro	Mr. M Maqanda 071 899 6598	Dr.W. B Rubusana Building Mazawele Street Mdantsane, 5219
Chris Hani East	Miss N Tonjeni 078 608 1827	No.26 Market Street Prefabs Building Engcobo
Chris Hani West	Miss K Manjati 079 586 490	Bathandwa Office Park, New Building, Block 1 Queenstown



Province of the
EASTERN CAPE
EDUCATION

Mr. VB Molefe
076 810 9517

Mt Fletcher: Resource Centre Building,
Hospital Road:
039 257 0048
Sterkspruit: Former Bensonvale
College of Education Sterkspruit:
051 611 0052

DISTRICT	CONTACT PERSON	DITRICT OFFICE ADDRESS
Nelson Mandela Bay	Mr. J Swanepoel 060 996 3171 Mr. Patrick Banda 083 500 2611	05 Sutton Road Sidewell Ethel Valentine Building Gqeberha, 6056
OR Tambo Coastal	Ms. Siphokazi Mdala 082 938 4510 Mr. V Mdontsane 065 518 0286	Old Lusikisiki Private Bag X1010 Lusikisiki, 4820
OR Tambo Inland	Mrs. B Matolengwe 073 489 2614 Mrs. Akhona Tali-Kongo 084 660 9010	Corner Owen and Leeds Street, Botha Sigcau Building, P/Bag x 5003: 047 5024 204
Sarah Baartman	Ms. Marlene Van Rensburg 084 657 4408	19 Hugh Street Humansdorp, / Cnr of Milner Street St Aidens Building Grahamstown

PROVINCIAL	CONTACT PERSON	OFFICE ADDRESS
Head Office	Mr. L. Mgijima Acting Deputy Director: HRD – Bursaries 040 608 4552	Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032 5608
Head Office	Ms. Sidiya Director - HRD 040 608 4253	Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032 5608

CLOSING DATER: 30 NOVEMBER 2023