



CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:
Website: www.ecdoe.gov.za : Tel: 040 608 4280

Inquiries: Mr S Tonisi . **Email:** Sinethemba.tonisi@ecdoe.gov.za

NOTICE OF INVITATION TO TENDER

Bidders are hereby invited by DoE for the following contract, Appointment of a land surveyor for a land and tachy survey and Hydrogeological survey at Dumalisile Comprehensive HS.

Tender Reference no. and Description	CIDB Category	Grade	Closing Date/Time
RFQ No :2022/07/645 Request For Quotation for Appointment of a land surveyor for a land and tachy survey and Hydrogeological survey at Dumalisile Comprehensive HS.			23 May 2023 at 12H00 Department of Education, Steve Tshwete Complex, Zone 6, Zwelitsha
EVALUATION CRITERIA: All bids will be evaluated as follows: <ul style="list-style-type: none">80/20 Preferential Procurement Point System: 80 points for Price and 20 Specific Goals.			

BID DOCUMENT ACCESS AND SUBMISSION

Bid documents will be sent out to bidders as from **Tuesday, 09 May 2023 at 09:00**. as attachments to the invite and no payment of any deposit is required The closing date for the submission of the tender documents is **23 May 2023 at 12H00** at the tender box situated at the offices the Department of Education, Steve Tshwete Complex, Zone 6, Zwelitsha.

The performance of the Contractor will be evaluated monthly, and the overall performance report will be issued at the end of the project.

Telegraphic, telexed, or faxed Bids will not be considered. The lowest or any Bids will not necessarily be accepted, and this project may not be awarded to the most favourable Bidder.

NOTE: The dates reflected on this tender advert supersede all dates on the RFQ tender document.

No Appointment will be made to bidders who are not registered with the. Centralised Supplier Database hosted by National Treasury.

All queries related to this tender must be directed to supply chain management in writing and addressed to:

Contact Person: Mr Sinethembe Tonisi via the email address: Sinethemba.tonisi@ecdoe.gov.za



CHIEF DIRECTOR: PHYSICAL RESOURCE MANAGEMENT

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:

Website: www.ecdoe.gov.za : Tel: 040 608 4284

Inquiries: Mr S. Tonisi

Email: Sinethemba.tonisi@ecdoe.gov.za

1. SPECIFICATION FOR QUOTATION FOR THE APPOINTMENT OF A PROFESSIONAL LAND SURVEYOR FOR A LAND AND TACHY SURVEY AND HYDROGEOLOGICAL SURVEY - RFQ NO:2022/07/645.

Closing Date: 23 May 2023

Eastern Cape Department of Education request suitable service providers to submit quotation to conduct a Land Survey for Dumalisile Comprehensive High School in Willowvale. This is a new site situated at these co-ordinates: 32°19'55.16"S and 28°40'1.70"E. The extent of this new site is about 6.55 hectares including the existing gravel road along the site. The area to be surveyed is highlighted in purple on the attached google image.

Your quotation should cover but not limited to the following:

1. Placing of boundary pegs and generating of SG Diagram of the site.
2. Registering the SG Diagram with Surveyor General's Office
3. Submitting the approved SG Diagram for onward submission for registration of the site at the Deeds Office.
4. Conduct a full Tachy survey of all details on site including:
 - All visible overhead lines, surface, and underground services
 - Pipe sizes, pipe materials and direction of flow
 - Invert levels of manholes, storm water channels, catch pits and culvert ends at headwalls.
 - Cross-section profiles of stormwater channels
 - Positions of all structures on site including finished floor levels. Survey of building footprints must be ± 50 mm tolerance.
5. Topographic contours must be set at maximum of 500mm intervals.
6. Spot levels must be surveyed at a minimum grid of 5m x 5m.
7. Co-ordinates and heights must be based on the WGS 84 system.
8. Survey must be submitted in Digital Terrain Model (DTM) format. The perimeter of the triangulation (break lines) supplied must be properly closed and the model must be checked by the professional to ensure that the generated contour lines conform exactly to the shape of the ground on site.



9. Survey plans must be submitted in AutoCAD (DWG or DXF) format. These plans must indicate the position of all relevant ground features such as trees, services, road signs, fences etc. within the required survey area. Watercourses must also be shown together with the direction of flow.

10. The different types of information (trees, services, road signs, fences, vegetation etc.) must be grouped into separate layers. A complete list of all of the layers used, as well as the contents of the layer and codes, must be provided.

11. Contour lines generated from the digital terrain model and shown on the digital survey plan must be rounded and at 500mm intervals.

12. Survey report stating control used, control schedule of the benchmark values, equipment used, results obtained and a schedule of the Tachy codes which have been used in the drawing.

Directorate	Name & Extension	End User/ Functionary	Signature	Date
PRM		Approved /Not Approved		

2. REQUIREMENTS / CONDITIONS

- No services must be rendered without an official order.
- Quotations must reflect your Logis and CSD Supplier Number.
- Quotations are to be valid for 60 days.
- Quotation is only valid when signed/stamped by the service provider.
- Please also sign and submit the attached declaration of interest form SBD 4
- Please indicate percentage discount (if any)
- All invoices issued must reflect unique invoice number and order number.
- Please indicate in writing/ e-mail if you are unable to provide service (1 working day);
- All goods/services excluding terms contract requested must be delivered within 30 days on receipt of an official order to prevent automatic cancellation of the order.
- Payment will only be affected on banking details reflected on the Centralised Supplier Database hosted by National Treasury.
- For reconciliation purposes please ensure that the reference number for this specification is appended on your quotation.
- Prices on your quotation should indicate price per unit inclusive of VAT if the supplier is a VAT Vendor; and



- **The closing date for the submission of the tender documents is 23 May 2023 at 12H00 at the tender box situated at the offices the Department of Education, Steve Tshwete Complex, Zone 6, Zwelitsha.**
- **To be completed by the Supply Chain Management Unit**
- Enquiries.....
- Telephone (040) 608 4284 Fax (040) 608 4284

3. QUOTATIONS EVALUATION CRITERIA

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.



Table 1: Specific goals for the tender and points claimed are indicated per the table below. (Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The Specific goals allocated points in terms of this tender	Number of points Allocated (90/10 system) (To be completed by organ of state)	Number of points Allocated (80/20 system) (To be completed by organ of state)	Number of points Allocated (90/10 system) (To be completed by the tenderer)	Number of points Allocated (80/20 system) (To be completed by the tenderer)
Woman Ownership	2	5		
Ownership with Disabilities	1	2		
Youth Ownership	3	5		
Enterprises located in the Eastern Cape Province	3	6		
Ownership by Military Veterans	1	2		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX

4.6. I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender,



qualifies the company/ firm for the preference(s) shown and I acknowledge that: _____

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct.
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation.
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....
 SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,

employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name).....
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read, and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.





win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of bidder

SPECIFICATION FOR QUOTATION FOR THE APPOINTMENT OF A PROFESSIONAL LAND SURVEYOR FOR A LAND AND TACHY SURVEY AND HYDROGEOLOGICAL SURVEY - RFQ NO:2022/07/645.

**GEOHYDROLOGICAL INVESTIGATIONS
PRICING SCHEDULE**

ITEM	DESCRIPTION	UNIT	RATE	AMOUNT
PROFESSIONAL FEES				
1.	Desktop study (siting and mapping of succesful borehole, minimum of three sites to be considered.	Sum		
2.	Hydrogeological site investigation and hydrocensus	Sum		
3.	Geophysical surveying in groundwater potential zones	Sum		
4.	Supervision drilling of the borehole (drilling shall be limited to two boreholes out of the three potential sites. One successful borehole shall be constructed for abstraction purposes. If the first borehole is successful, no further drilling shall be required)	Sum		
5.	Supervision of pumping test	Sum		
6.	Water quality sampling and hydrochemical data analysis	Sum		
7.	Compilation of a technical report	Sum		
8.	Subcontractor handling fees	%		
9.	TRAVELLING COSTS			
9.1	Travel distance	Sum		
9.2	Travel time	Sum		
9.3	Subsistence	Sum		
Sub Total A				
B. SUB-CONTRACTOR FEES				
10.	Drilling of borehole (drilling shall be limited to two boreholes out of the three potential sites. One successful borehole shall be constructed for abstraction purposes. If the first borehole is successful, no further drilling shall be required)	Item		
11.	Water pumping test	Item		
12.	Water quality test	Item		
Sub Total B				
Sub Total (A + B)				
VAT @ 15%				
TOTAL TENDER AMOUNT				

**SURVEYING EXISTING SITE
PRICING SCHEDULE**

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1.	PROFESSIONAL FEES				
1.1	Locate and mark all boundary beacons in accordance with the land survey act (8/1997), and provide a Beacon Certificate signed by a professional land surveyor	Sum			
1.2	Conduct a full Tachy survey of all details on site	ha			
1.3	Placing of benchmarks set in concrete with metal tag for use at construction stage	No			
1.4	Survey report stating control used, control schedule of the benchmark values, equipment used, results obtained and a schedule of the tachy codes which have been used in the drawing.	Sum			
2.	DISBURSEMENTS				
2.1	Travelling distance	Sum			
2.2	Travel time	Sum			
2.3	Subsistence	Sum			
SUB TOTAL					
VAT @ 15%					
TOTAL					

**SURVEYING NEW SITE
PRICING SCHEDULE**

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1.	PROFESSIONAL FEES				
1.1.	Placing of boundary pegs	No			
1.2	Generate SG Diagram of the site	Sum			
1.3	Obtain SPLUMA exempted subdivision consent from local municipality (to be submitted with approved SG diagram for registration at the Deeds Office)	Sum			
1.4	Registering the SG Diagram with Surveyor General's Office	Sum			
1.5	Submit the approved SG Diagram for onward submission for registration of the site at the Deeds Office.	Sum			
1.6	Municipal and SG Fees	Sum			
1.4	Conduct a full Tachy survey of all details on site	ha			
1.5	Placing of benchmarks set in concrete with metal tag for use at construction stage	No			
1.6	Survey report stating control used, control schedule of the benchmark values, equipment used, results obtained and a schedule of the tachy codes which have been used in the drawing.	Sum			
2.	DISBURSEMENTS				
2.1	Travelling distance	Sum			
2.2	Travel time	Sum			
2.3	Subsistence	Sum			
SUB TOTAL					
VAT @ 15%					
TOTAL					

