

EASTERN CAPE DEPARTMENT

OF

EDUCATION

IMPLEMENTATION PLAN
FOR

LEARNER ATTAINMENT IMPROVEMENT STRATEGY
2013 – 2015

'A PLAN TO MAKE TEACHING AND LEARNING WORK'

THE LEARNER ATTAINMENT IMPROVEMENT IMPLEMENTATION PLAN 2013-2015

1. Introduction

This plan seeks to translate the pronouncements and strategic key result areas of the LAIS strategy 2013/15 into specific activities which can be implemented at the various levels of the administration of the Department of Education in the Eastern Cape.

The plan is driven by targets which are based on the amount of work which can be done at various intervals in the course of the academic year. The overall import of the strategy is that not all of the Key Result Areas can be accomplished in one year. Hence the targeted approach which covers a period of three years.

2. Objectives

The objectives of the implementation plan are:

- To rollout a programme of action for LAIS over a period of three years.
- To deal decisively with the factors that cause the Education system in the Eastern Cape to have poor learner outcomes.
- To delineate the roles and responsibilities of the various levels of Education Management from school to provincial level.
- To promote collaboration particularly at district level
- To profile the Multi-Disciplinary Team concept
- To promote the sustainability of the gains of LAIS by assisting the underperforming schools while motivating the good performers to soar to greater heights.

3. Educational Deliverables at the heart of the LAIS strategy and Implementation Plan

- Improve education leadership, management and administration from Head Office to schools.
- Improve resource allocation, provisioning, and utilization including accountability.
- Implement Back-to-Basics program to increase productivity and performance at work.
- Mobilize communities to support education delivery through Quality Learning and Teaching Campaign.
- Stabilize the education system in order to respond to the provincial imperatives.
- Improve achievement of learning outputs across the system

4. Scope of work

The quantity of work facing the LAIS implementers has been clearly defined in the LAIS strategy and further elucidated by the tables preceding the plan in the following paragraphs.

It should be borne in mind that LAIS now covers the whole of the Basic Education System from Gr R - 12 and deals with GET and FET secondary schools in a similar manner. There is special focus at the Foundation Phase and Senior Phase which is the entry point or preparation for the FET Secondary Phase.

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CEN	ΓRE	ACAE	EMIC \	/EARS		1	1		ı		1	
No	DISTRICT	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
1	Cofimvaba	45.4	58.3	45.4	59.3	61	56	35.3	36.2	56.7	69.3	72.5
2	Cradock	58.6	72	58.6	62.6	64.1	65.8	63	68	75.4	73.8	72.3
3	Maluti	44.8	53.6	45.5	57.3	65.2	61.3	47.5	51.8	69.4	71.8	71.9
4	Graaff Reinet	77.2	80	71.9	67.7	69	65.1	70.1	65.5	70.9	70.5	71.4
5	Port Elizabeth	74.7	81.9	75.8	70.9	67.6	62.7	68.6	65.3	64.2	67.8	71.1
6	Uitenhage	72	79.1	77.7	74.4	74.7	68.1	63	64.8	69.9	67.7	69.0
7	East London	57.4	66	58.7	59.5	65.3	59.9	60.5	60	66.9	63.7	68.9
8	Grahamstown	64.2	69.8	63	58.6	65	59.5	66.6	57.3	62.9	69.2	67.7
9	Mt. Fletcher	43.3	58.9	53.4	69.1	68.7	63	48.7	40.7	54.9	68.5	67.4
10	Mthatha	44.2	54.9	52.1	56.8	61.5	62.7	51.7	49.5	62.7	63.4	65.7
11	Lady Frere	45.4	54	46.9	57.8	60.9	48.5	46.3	49.5	60.5	67.2	63.0
12	Queenstown	55.2	58.7	57.7	63.7	62.6	63.1	58.2	53.5	58.9	57.1	62.0
13	Ngcobo	45.7	55.7	45.7	55.4	56.1	53.3	33.1	49.4	65.8	70	60.5
14	Lusikisiki	47	48.5	38.2	43.6	44.4	44.8	37.1	49.3	60.4	58.4	59.4
15	Libode	38.9	44.5	39.8	45.2	53.6	64.4	51.9	52.7	46.9	39.8	59.4
16	Mbizana	53.6	64.1	58	61.4	52.3	42.5	29.3	37.7	49.8	54.9	57.6
17	KWT	48.2	54.3	47.5	48.6	51.7	52.7	47.8	48.9	52.8	57.5	56.9
18	Sterkspruit	31.6	37.6	37.8	46.2	48.5	55	50.7	52	55.5	49.1	56.1
19	Butterworth	47.6	57.9	45.7	51.1	58.5	53.8	36.8	36.4	46.7	45.8	53.9
20	Dutywa	36.8	44.3	37.4	44.9	55.1	49.3	32.9	43.4	51.7	50.8	51.0
21	Mt Frere	44.7	55.8	47.1	50.8	49	53.4	39.5	45.8	52.8	47.2	49.6
22	Qumbu	30.7	44.8	48.7	55.8	73.4	66.3	37.9	35.5	56.9	59.4	49.1
23	Fort Beaufort	48.6	55.7	54.5	55.9	53.3	53	43.2	43	44	41.7	44.7

NUMBER OF UNDERPERFORMING SCHOOLS PER DISTRICT (LESS THAN 60%)

NO	DISTRICT	0-10%	10-20%	20-30%	30-40%	40-50%	50 - <60%	TOTAL
1	Butterworth	1	2	3	5	5	7	23
2	Cofimvaba			2	4	2	3	11
3	Cradock			1		1	5	7
4	Dutywa			4	8	8	4	24
5	East London		4	4	5	13	10	36
6	Fort Beaufort	3	4	3	11	7	7	35
7	Graaff Reinet				2	2	2	6
8	Grahamstown		1	2	2	2	1	8
9	KWT	1	9	9	16	21	19	75
10	Lady Frere		2	1	2	2	1	8
11	Libode	2	4	4	4	5	5	24
12	Lusikisiki	1	2		3	5	6	17
13	Maluti				1	2	5	8
14	Mbizana			2	3	4	7	16
15	Mt Fletcher		1	1	2	1	3	8
16	Mt Frere		2	4	1	7	2	16
17	Mthatha		2	3	6	8	6	25
18	Ngcobo			3	1	3	2	9
19	Port Elizabeth			3	9	8	5	25
20	Queenstown		2	4	9	4	6	25
21	Qumbu		1	6	2	3	5	17
22	Sterkspruit		1		11	4	3	19
23	Uitenhage		1	6	5	2	5	19
	TOTAL	8	35	63	111	117	118	461

THE PLAN FOR 2013-2015

PILLAR 1: LITERACY AND NUMERACY

PROBLEM STATEMENT: Foundational skills of Literacy and Numeracy of the Eastern Cape learners need to be strengthened in order to improve learner performance. The intention is to increase the percentage of learners obtaining acceptable achievement in literacy and numeracy.

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
Reading and	Set aside reading time	GET Band	Daily	Establishing	Grade	Stabilization of
Writing Focus Time	 at the beginning of each day Oral work Shared reading and shared writing Word and sentence level work Reading for enjoyment 			the systems and practices	appropriate work and consolidation of practices	the system
Language	Promote writing,	GET Band	Daily	Coaching and		
development	listening and speaking			methods		
Literacy focusing	Facilitate provision of	SLMMC		Consolidation	Expansion to 5	Further 6 districts
on Mother Tongue	stream for languages in			of work in pilot	other districts	incorporated
Based Bilingual	the offering of training			districts e.g.		
Education (MTBBE)	colleges.			Cofimvaba		

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
Numeracy	Develop learners'	GET Band	Daily			
	mental skills (Oral					
	mental Maths and					
	counting with the whole					
	class)					
Maths and Science	Establish bursary		2014-	Refocus	Engage more	Review the
Strategy	scheme to attract		2016/7	existing	recruits	project
	candidates to study			schemes on		
	Maths and Physical			Maths and		
	Science at University.			Science		
	Recruit teachers from	HRM&D	1 st April	Needy districts	Engage more	Review the
	neighbouring countries		2013	explore this	recruits	project
	to address shortage of			option		
	teachers in Maths &					
	Physical Sciences.					
	Establish an Academy	HOD	31 Jan 2013	Develop	Employ staff	Expansion
	of Mathematics,			business plan	Roll out	
	Science and			Budget	programmes	
	Technology for training			processes		
	and re-skilling of			Preliminary		
	teachers			processes		
	Sustain partnership	CD: Curriculum	16 Jan 2013	10 districts	All	All
	with Eagles Brothers			below 60%	underperforming	underperforming
	project				schools	schools.

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
	Deploy Fundza	HRD	Jan 2013	Employ	Allocate new	Review the
	Lushaka/ AIMSEC/			graduates	intake per district	scheme
	BEd graduates to					
	needy areas across the					
	province.					
Improve	Conduct audit of needs	District Director	31 Jan 2013	ELI rollout of	Skills	Full scale
professionalism,	and re-skilling of under-			training	development	capacity
teaching skills,	and unqualified			programmes	programmes	development by
subject knowledge	teachers				intensified	both the academy
and computer						and ELI
literacy of teachers						
	Organize, develop and	EPS	31 Jan 2013			
	coordinate accredited	HRD				
	skills programmes for					
	the identified teachers					
ANA	Develop drill and	GET	Jan 2013			
	practice exercises for	Curriculum				
	assessment items for					
	ANA					
	Analyse ANA	GET	Nov/Dec			
	performance results,	Curriculum	2012 for			
	identify trends and		2013			
	develop action plan for					
	the following year.					

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
Improve Early Child	Improve access of	ECD	Jan 2013			
Development	children to quality ECD					
	below Gr1					
	Universalize access					
	 Improve quality 					
Resourcing and	Provide for new intake	HRM&D	1 st Jan			
utilization	of teachers		every year			
	Provide resources –	IMD&G	15 th April	15 th April	Oct/Nov 2013	Oct/Nov 2014
	library box, alphabet					
	and picture cards,					
	vowel combination					
	cards					

PILLAR 2: GRADE 12 LEARNER SUPPORT

PROBLEM STATEMENT:

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
Early start of the	Develop a clear plan for the start of the	Principal	Nov 2012 for			
academic year	academic year		2013			
	Present year plan to parents, stakeholders and	Principal	Nov 2012 for			
	communities		2013			

sure teaching and learning on first day of the demic year vide learners with Learner Support Material tionery and textbooks) targets for syllabus coverage targets for assessments, learner formance and grade progression for March, e, September and November.	Principal SMT SMT Subject Advisors SMT Subject Advisors	16 Jan 2013 16 Jan 2013 14-15 Jan 2013 14-15 Jan	2013	2014	2015
demic year vide learners with Learner Support Material tionery and textbooks) targets for syllabus coverage targets for assessments, learner formance and grade progression for March,	SMT SMT Subject Advisors SMT	16 Jan 2013 14-15 Jan 2013 14-15 Jan			
vide learners with Learner Support Material tionery and textbooks) targets for syllabus coverage targets for assessments, learner formance and grade progression for March,	SMT Subject Advisors SMT	14-15 Jan 2013 14-15 Jan			
tionery and textbooks) targets for syllabus coverage targets for assessments, learner formance and grade progression for March,	SMT Subject Advisors SMT	14-15 Jan 2013 14-15 Jan			
targets for syllabus coverage targets for assessments, learner formance and grade progression for March,	Subject Advisors SMT	2013 14-15 Jan			
targets for assessments, learner formance and grade progression for March,	Subject Advisors SMT	2013 14-15 Jan			
formance and grade progression for March,	SMT	14-15 Jan			
formance and grade progression for March,					
• •	Subject Advisors	0040			
e, September and November.		2013			
ntify expert teachers to lead subject	Subject Advisors	31 Jan 2013			
nmittees					
ilitate sharing of common problems and	Subject Advisors	Monthly			
hange of best practices					
monthly common tests and common	Subject Advisors	Monthly			
essments for March and June		Quarterly			
nitor SBA and conduct centralised	Subject Advisors	Quarterly			
deration of learner assessments for Grade					
12					
ure teachers and learners are at school	SMT	Daily			
•	Subject teachers	Daily			
ention to Grade 10 and 11					
ve zero tolerance for teacher and learners	Principal	Daily			
enteeism	Circuit Manager.				
h id d t i	mange of best practices monthly common tests and common essments for March and June itor SBA and conduct centralised eration of learner assessments for Grade 2 ure teachers and learners are at school and in class for the duration of the period cale teaching and learning by paying ntion to Grade 10 and 11 e zero tolerance for teacher and learners	mange of best practices monthly common tests and common essments for March and June itor SBA and conduct centralised eration of learner assessments for Grade 2 ure teachers and learners are at school and in class for the duration of the period cale teaching and learning by paying ntion to Grade 10 and 11 e zero tolerance for teacher and learners Subject Advisors SMT SMT Subject Advisors SMT Subject Advisors Principal	monthly common tests and common Subject Advisors Monthly Quarterly itor SBA and conduct centralised eration of learner assessments for Grade 2 The transfer of the duration of the period cale teaching and learning by paying to Grade 10 and 11 The zero tolerance for teacher and learners are and learners and learners and learners and learners and learners and learners Principal Subject Advisors Quarterly Subject Advisors Advisors Subject Advisors Subject Advisors Cale teachers and learners are at school and in class for the duration of the period cale teaching and learning by paying and learners Subject Advisors Cale teachers and learners Principal Daily	monthly common tests and common essments for March and June itor SBA and conduct centralised eration of learner assessments for Grade 2 ure teachers and learners are at school and in class for the duration of the period cale teaching and learning by paying ntion to Grade 10 and 11 e zero tolerance for teacher and learners Subject Advisors Quarterly Subject Advisors Punction SMT Daily Subject teachers Daily Daily	mange of best practices monthly common tests and common essments for March and June itor SBA and conduct centralised eration of learner assessments for Grade 2 ure teachers and learners are at school and in class for the duration of the period cale teaching and learning by paying ntion to Grade 10 and 11 e zero tolerance for teacher and learners Subject Advisors Quarterly Quarterly Daily SMT Daily Subject teachers Daily Daily

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
	Evaluate attendance registers (teachers and	Principal & Circuit	Weekly			
	learners) and implement leave management	Manager]
	efficiently					ļ
	Monitor syllabus coverage as per pace setters	SMT	Fortnightly			
	Determine need and scope for extra-tuition	SMT	Fortnightly			
	classes (Morning, Afternoon, Weekend					Ì
	classes; Winter and Spring schools)					Ì
Human Resource	Recruit and provide teachers for all subjects in	HRA&P	Jan every			
Provisioning	Gr12		year]
	Profile existing vacancies and advertise posts	Principal	Quarterly			
		HRA]
	Identify and place additional teachers in needy	Principal	08 Feb 2013			
	areas	Circuit Manager				Ì
Monitoring, support	Set up dates and hold district monthly and	District Director	Monthly			
and evaluation	cluster quarterly accountability meetings	CCD	Quarterly			Ì
		DDG: IOM				
	Set District Based Multi-disciplinary Support	District Director	Jan 2013			
	Teams (DBSTs)					<u> </u>
	Conduct on-site school support	DBSTs	Weekly			
	Provide Provincial intervention and support	Provincial	Quarterly			
		Intervention Teams				<u> </u>

PILLAR 3: DEALING WITH GET AND FET UNDERPERFORMING SCHOOLS

PROBLEM STATEMENT: The achievement of learners in the Eastern Cape (Grades R – 12) continues to remain below the acceptable national targets as set out in the Action Plan 2014 as well as the Minister Delivery Agreement. This is evidenced in every national or international results released at regular intervals. The recently released 2012 Annual National Assessments (ANA) results have not been an exception to the poor performance synonymous with the education system in the Province. The Grade 12 National Senior Certificate (NSC) results since 2008- 2011 have never exceeded the 60% mark. In 2012, the NSC pass rate of 58.1% was the lowest in the country. In order to achieve the provincial and national targets set for 2012/13, foundational skills in Literacy and Numeracy for Grades R – 9 and the quality (number of Bachelor's Passes) and quantity (% pass rate) of Grade 12 learners receiving a National Senior Certificate (NSC) needs to be promoted through targeted intervention strategies focusing specifically to all the underperforming schools throughout the system through sustainable and coherent implementation, monitoring, reporting and providing feedback on the effectiveness of the strategies being implemented.

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
Identification of	Identify and categorise underperforming schools by	HOD	31 Jan 2013			
underperforming	performance in GET and FET Band e.g. serial					
schools (SASA s58B)	underperformers 0-20%, etc.					
	Issue letters of underperformance to school	HOD	31 Jan 2013			
	principals					
	Analyse results in all subjects and identify critical	SMTs	16 Jan 2013			
	subjects	Circuit				
		Managers				
	Develop Academic Improvement Performance	SMTs	25 Jan			
	Plans (APIP)	Circuit	2013			
		Managers.				

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
	Set goals and objectives that find expression in	Principal	31 Jan 2013			
	School Development Plans (SDPs); School					
	Improvement Plan (SIPs) and in Academic					
	Performance Improvement Plans (APIPs)					
	Hold schools accountable to their APIPs and cause	Circuit	Monthly			
	them to account on that basis	Managers				
	Hold Circuit Managers accountable for the	CES: IDS&G	Monthly			
	operationalisation of the APIPs					
Adoption and	Adopt underperforming and first time Matric	HOD	31 Jan 2013			
mentoring of	schools by members of the Senior Management					
underperforming	Teams.					
schools						
	Adoption of school principals of underperforming	DDG-TLS &	31 Jan 2013			
	schools by members of the Senior and Middle	IOM				
	Management teams as mentors					
	Ensure submission of School Improvement Plans	School	31 Jan 2013			
	(SIPs) by all school principals to Circuit Managers	Principals				
		Circuit				
		Managers				
		Mentors				
	Twinning arrangement between performing and	District Director	31 Jan 2013			
	underperforming schools.					
	Visit to the adopted schools by mentors	Mentors	Monthly			
	Quarterly meetings of mentors with districts to	DDG-TLS	Quarterly			
	discuss findings, concerns, strategies to deal with					
	problems experienced in these schools.					

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
Resource provisioning	Provide teachers with question papers and	Subject	Feb 2013			
and teacher support	memoranda for all subjects	Specialists				
	Provide all schools with work schedules for Grade	CEs	16 Jan 2013			
	R-12 to monitor syllabus coverage.	Curriculum				
	Ensure availability and access to NCS policy	CES	31 Jan 2013			
	documents for GET and FET subjects, mediate	Curriculum				
	these documents to ensure that they are					
	understood and implemented.					
	Appoint examiners and moderators for the setting	CES	Feb 2013			
	of common tests in Grades 9, 10 and 11.	Curriculum				
	Sample GET schools for SBA moderation by	Director	Quarterly			
	district and provincial GET section.	Curriculum				
		GET				
	Monitor learner's written work (class and	SMT	Weekly			
	homework)					
	Provide text book stationery for each learner	SMT	16 Jan 2013			
Deal with management	Outline legal processes to be followed by S58(b)	Circuit	Jan 2013			
and governance issues	schools	Manager				
	Strengthening SDTs and DSGs for IQMS	Principal	Feb 2013			
	implementation					
	Mobilization of local stakeholders for the	Principal	Jan 2013			
	establishment of QLTCs which are sub-					
	committees of SGBs to support schools.					
	Strengthen school visits for monitoring and	HOD	31 Jan 2013			
	support.					

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
Protecting teaching	Adhere to TTT concept (Teacher, Time,	HOD				
and quality contact	Textbooks)					
time						
	Pay school visits to monitor timetables for correct	Subject	16 Jan 2013			
	time allocation per subject.	Advisors				
	Monitor class attendance by all subject teachers	SMTs	Daily			
	and learners through use of period registers.					
	Implement and monitor learner attendance policy	SMTs	Daily			
	Extra classes for syllabus completion.	SMTs	Morning			
		Circuit	Afternoon			
		Managers	Weekends			
	Vacation incubation classes and camps for closing	SMTs	Winter			
	content gaps and revision	Circuit	(June)			
		Managers	Spring			
	Fortnightly reporting on syllabus coverage and	SMT	Fortnightly			
	attendance	Circuit				
		Managers				
		Subject				
		Advisors				
	Submit fortnightly reconciliation on leave	Principals	Fortnightly			
	management	Circuit				
		Managers				

PILLAR 4: SCHOOL FUNCTIONALITY

PROBLEM STATEMENT: Noting that there has been insufficient, credible measurement of the quality of teaching and learning below Grade 12 resulting in a situation where learner outcomes are dismally beyond expected levels and the majority of schools being declared as dysfunctional. Acknowledging the need to ensure that there is:

- A total rebirth of schools from within;
- Schools redefining their agenda, forging new identities and acquiring a new sense of being whole and wholesome and being centres of excellence.

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
Configuration of	Finalize the provincial policy	IMD&G	June 2012	Consultations	Phase-in	Implementation
schools	on rationalization and give	MEC's office	- 2014	continue	implementation	continues
	support to MEC road shows			Preparations		
	on advocacy and			for		
	stakeholder meetings			implementation		
				Quick wins		
				implemented		
	Implement mergers and	IMD&G				
	closures of small farm	MEC's office				
	schools and small rural					
	schools					
	Draft a realignment &	IMD&G	June 2012			
	rationalisation action plan :	MEC's office	- 2014			
	an audit of affected schools,					
	curriculum refocus or					
	streamlining which may lead					
	to merger of schools					

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
	Plan, allocate resources for	IMD&G MEC's				
	realignment	office				
	Develop central schools with	CD: ESSS	June 2012			
	hostels in each district to		- 2014			
	save on scholar transport					
	Ensure that the schools	IMD&G				
	configuration of new and	MEC's office				
	existing schools complies					
	with national norms for					
	school alignment					
	Implement the project of	IMD&G	June 2012			
	rationalization and	MEC's office	- 2014			
	realignment of schools					
	Move Grades 8&9	HOD	Sept. 2013			
	admissions to FET schools					
	Convert and utilize buildings	Circuit Managers	January			
	that have been closed as	CES: IDS&G	2014			
	resource centers and circuit					
	offices					
Use of Whole	Revive vision crafting	Principals (GET &	31/01/2013			
School	Planning in order to have a	FET)				
Development	total improvement of all					
(WSD) to improve	aspects (whole school) of					
school planning	the institution bearing in					
	mind the 9 key areas of					
	WSD					

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
	Set goals and objectives	Principals (GET &	31/01/2013			
	that find expression in	FET)				
	School Development Plans					
	(SDPs); School					
	Improvement Plan (SIPs)					
	and in Academic					
	Performance Improvement					
	Plans (APIPs)					
	Hold schools accountable to	Circuit Managers	Monthly			
	their SDPs and cause them					
	to account on that basis					
	Hold Circuit Managers	CES: IDS&G	Monthly			
	accountable for the					
	operationalisation of the					
	SDPs					
	Implement Admission Policy	Principals	Ву			
	within set time frames and		Oct.2013			
	comply with law		F (') (
Curriculum	Monitor compliance with	Subject Advisors,	Fortnightly			
Implementation	CAPS, NCS implementation	Circuit Managers,				
	and other time protection	Multi-Disciplinary				
	strategies.	Teams and other				
		District				
		Intervention				
		Teams (DBSTs).				

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
	Conduct School-Based	School	Monthly			
	Assessment for close	Management				
	monitoring of the Grade 12	Team (SMT)				
	support project followed by	District Based				
	monthly impact assessment	Multi-disciplinary				
	accountability meetings	Support Teams (DBST's)				
	Conduct Cluster/ District	Subject Advisors	Quarterly			
	based Moderation	Subject				
		Committees				
	Sample and conduct exams'	Subject Advisors	Quarterly			
	central marking for Grades	Subject				
	3,6 & 9	Committees				
Strengthen	Evaluate all school	Circuit Manager	Dec. 2012			
Management and	principals in terms of IQMS		for 2013			
Leadership in	to ensure a thorough skills					
school	audit that will reveal their					
	training needs					
	Determine training priorities	Principals	Dec. 2012			
	& procure appropriate	Circuit Manager	for 2013			
	empowerment programmes	HRA&P				
	for school managers.					
	Identify school principals	Circuit Manager	31			
	(GET and FET) that need to		/01/2013			
	be put under a mentorship					
	programme					

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
	Identify mentors guided by	Chief Directorate	15/02/2013			
	the relevant directorate	IMD&G				
	Monitor attendance at	SMT	Weekly			
	school & in class by					
	teachers and learners					
Strengthen	Empower SGBs in	Circuit Manager	15/04/2013			
Governance in	understanding their roles	CES: IDS&G				
the school	and responsibilities within					
	the school					
	Strengthen financial	Circuit Manager &	30/06/2013			
	management of SGBs	Deputy Director:				
		Finance				
The Push & Hold	Technique					
	Categorise schools	Circuit Managers	14-			
Categorising of	according to their	CES: IDS&G	15/01/13			
Schools	performance into:	CES: Curriculum				
	 Stable schools (obtaining 					
	100% in 3 yrs)					
	 Moving schools (obtaining 					
	80% -<100%)					
	 Strolling schools 					
	(obtaining 60-79% over					
	3yrs					
	 New Arrivals (graduated 					
	from underperformance					
	but have gone back within					

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
	the 3 yr term- unreliable					
	to sustain performance					
	Develop Intervention	Circuit Manager	31/01/2013			
	strategies for each group of	CES: IDS&G				
	schools commensurate with	CES: Curriculum				
	their level of performance					
	Categorise GET schools	Circuit Manager	31/01/2013			
	according to ANA results as	CES: IDS&G				
	well as the performance of	CES: Curriculum				
	the schools they feed					
	Use the trends from the	Circuit Manager	31/01/2013			
	analysis of ANA results for	CES: IDS&G				
	remediation	CES: Curriculum				
Identification of	Identify schools with high	Principal	31/01/2013			
schools at risk	enrolment (90 and above) in	Circuit Manager				
	Grade 12 & give extra					
	support					
	Identify schools with no	Principal	18/01/2013			
	teachers for critical subjects:	Circuit Manager				
	Mathematics, Physical					
	Sciences, Accounting and					
	arrange roving tutors & or					
	twinning					
	Profile subject teachers for	SMT	25/02/2013			
	the underperforming					
	subjects and identify areas					

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
	of development					
	Engage expert teachers and	Subject Advisors	Weekly			
	Subject Advisors as roving	Subject				
	teachers to address	Associations				
	vacancies & content gap					
	Identify schools with high	Principal	Weekly			
	rate of teacher absenteeism	Circuit Manager				
	& enforce leave measures					
	Identify schools with high	SMT	Weekly			
	rate of learner absenteeism					
	& involve parents in curbing					
	absenteeism especially in					
	Grade 12					
	Identify schools that have 2	Principal				
	subjects taught by the same	Circuit Manager				
	teacher in Grade 12; that	Subject Advisors				
	have many streams and that					
	have a full complement of					
	staff but still have subjects					
	that are not taught &					
	support					
	Identify moving & safe	Circuit Manager				
	schools (80-100%	CES: IDS&G				
	performers) that have	CES: Curriculum				
	dropped their performance					
	the previous year; check					

Focus area	Activities	Responsibility	Timeframe	Targets		
				2013	2014	2015
	underperforming subjects					
	within & implement					
	intervention programmes for					
	underperformance					

PILLAR 5: MAKING SPECIAL SCHOOLS FUNCTIONAL

PROBLEM STATEMENT: The Department is faced with a challenge of providing education for all children including those with disabilities in compliance with legislation of the country: the Constitution of South Africa, South African School's Act (SASA), and Education White Paper 6 on Inclusive Education (EWP6).

• This legislative mandate is designed to provide access to education and training system for those children who are experiencing barriers to learning.

BACKGROUND:

- All learners must access the curriculum- NCS.
- Learners with special education needs (LSEN) in the province come as visually impaired, aurally impaired, physically challenged and intellectually impaired.
- The reality is that not all learners in these schools are able to access the curriculum.
- All learners in the province are required to meet certain standards as set by the curriculum.

Focus	Activities	Responsibility	Timeframe	Targets		
area						
				2013	2014	2015
	Improve the functionality of Special Schools and learner					
	performance and school functionality.					

Focus	Activities	Responsibility	Timeframe	Targets		
area						
				2013	2014	2015
	Improve educator skills and compliance with policy that should be					
	followed for all schools including special schools					
	provide education for all children including those with disabilities in					
	compliance with the Constitution, SASA and White Paper					
	Take part in provincial and national assessment tasks					
	Analyse the learner performance					
	Submit School Improvement Plans					
	- Human Resources					
	 train educators and district officials in SIAS 					
	 Orientate educators and learner support coordinators in 					
	Caps.					
	Use IQMS effectively.					
	Initiate new intake to special schools					