

DEPARTMENT OF EDUCATION

LOGIS PAYMENT CHECKLIST

The following document MUST be attached to check for compliance with PFMA

Tick if document is attached			Document
Compiler	Checker	Authoriser	Details
			LOGIS Payment Advice
			Copy of Order
			Supplier's Invoice
			GRV (signed)
			Contractors Certificate (where applicable)
			Expenditure approval Certificate
			VAS 2
			Internal Requisition
			Quotations received from supplier

Signature of compiler

Signature of checker

Signature of authoriser



building blocks for growth.